## IN THE COUNTY COURT OF THE EIGHTEENTH JUDICIAL CIRCUIT, IN BREVARD COUNTY, FLORIDA

## REQUEST FOR HEARING

**NOTE: ALL TICKETS MUST BE CONTESTED** 

WITHIN TEN (10) CALENDAR DAYS FROM DATE OF TICKET ISSUANCE **DIVISION: TRAFFIC** THE CITY OF COCOA BEACH, CASE# Plaintiff, PARKING TICKET #\_\_\_\_\_ vs. Defendant. IN ORDER TO CONTEST YOUR TICKET, PLEASE RESPOND TO THE FOLLOWING REQUEST FOR INFORMATION AND ACKNOWLEDGEMENT OF YOUR RIGHTS AND RESPONSIBILITIES. **INFORMATION** 1. Your Full Name and Address (post office box only) is not acceptable: 2. Your Telephone Number: (Work/Mobile) (Home) 3. Your Parking Violation Number: 4. Your Vehicle Tag Number: 5. Your Driver's License Number:

## **RIGHTS AND RESPONSIBILITIES**

6. Your Email Address: \_\_\_\_\_

The registered owner or operator of the vehicle may request a hearing by providing the information requested above and signing this request as indicated on page four.

Parking violation hearings are held before the Brevard County Civil Traffic Infraction Hearing Officer. They are conducted in the same manner as a non-jury trial. The officer who wrote the ticket represents the City of Cocoa Beach at the hearing. The

Hearing Officer determines whether the alleged parking violation was committed, based upon the testimony and evidence presented at the hearing.

If the Hearing Officer determines that you (or someone operating your vehicle with your permission) committed the alleged parking violation, you will be deemed to have waived your right to pay the original amount indicated on the parking notice. A fine of up to \$100.00 plus court costs may be imposed; for disabled persons parking without a disabled parking permit \$250.00 plus court costs may be imposed.

Once a hearing time is set you may contact the Clerk of the Court at 321-637-5413 to pay your citation and cancel the court date. This can only be done prior to the date and time of the hearing. Failure to appear may result in a civil judgment against you in the amount of up to \$100.00 / \$250.00 plus court costs. The Hearing Officer may apply to the County Court to issue a contempt order against you for your failure to appear at said hearing.

If you receive a notice indicating that your case has been scheduled for a hearing, and you wish to subpoen any witnesses to testify on your behalf, you should direct your request (s) to the Brevard County Clerk of the Court, Traffic Hearing Clerks, at (321) 637-5413. There will be a fee associated for each subpoena issued by the Clerk.

You <u>must</u> provide the City of Cocoa Beach Parking Division with your current address, <u>a post office box address only is unacceptable</u>. All notices pertaining to your parking violation notice and court appearances will be sent to the address that you provided on this form.

Failure to appear on the Court scheduled hearing date may be regarded as a "no-show" and may result in you being adjudicated guilty and / or your driver's license may be suspended and additional penalties may be assessed.

as needed)				

I have read and understand the foregoing information and affirm that the information provided by me is true and correct to the best of my knowledge.

My signature below confirms my request to contest this parking violation notice before a Hearing Officer in the Brevard County Circuit Court.

By checking this box, I understand and agree that I will receive all future court documents submitted on my case(s) via email at the address(es) I provide.				
Signature				
Print Name				
STATE OF <u>FLORIDA</u> COUNTY OF				
	personally known to me or having produced this day of			
SIGNATURE / NOTARY PUBLIC, STATE OF FLORIDA				
PRINT NAME	(STAMP / SEAL:)			
CITY OF COCOA BEACH PARKING VIOLATIONS P.O. BOX 322430 COCOA BEACH FL 32932-2430				
rev. 01/17 eio				

Pursuant to Florida Rules of Court 6.460(b), if you want to have your hearing recorded, you must provide the equipment and the tape. After court, you must give the tape to the Court Clerk. The tape will be kept no less than 3 years and then destroyed.

NOTES:

REQUEST FOR ACCOMMODATIONS BY PERSONS WITH DISABILITIES: If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration at The Moore Justice Center, 2825 Judge Jamieson Way, 3rd Floor, Viera, FL 32940-8006, (321) 633-2171 ext. 2, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.