

CITY OF COCOA BEACH, FLORIDA
REQUEST FOR QUALIFICATIONS CB 22-004
DESIGN BUILD SERVICES FOR THE CITY HALL AND CULTURAL GREEN
SPACE PROJECT

1. The City of Cocoa Beach is issuing a Request for Qualifications (RFQ) for a new City Hall and Cultural Green Space Project using the qualifications-based selection process under Florida Statutes, Section 287.055. The project is located at 2 South Orlando Ave., Cocoa Beach, FL 32931. The RFQ package may be obtained on the City's website at www.cityofcocoa.com/bids.aspx. The city will receive proposals at the office of the City Clerk, Public Works Facility, 1600 Minutemen Causeway, Cocoa Beach FL 32931 until 2 PM. local time, on Friday, October 14, 2022, for this project. At the time, date and place given above, the proposal submission closes. Submissions will be publicly recorded. Late submissions will not be accepted. The City Manager or designee will be the official authority for determining late bids.
2. All proposals to be considered shall be received on or before 2:00 p.m. local time on Friday, October 14, 2022, in a sealed envelope clearly marked with your firm's name and: RFQ No: CB22 - 004: "DESIGN-BUILD SERVICES FOR CITY HALL AND CULTURAL GREEN SPACE." Proposals must be submitted in one (1) original and FIVE (5) signed copies with a flash/jump drive containing one file in PDF format of the hard copy of the proposal exactly as submitted.
3. The Proposal shall be firm for a period of ninety (90) days from the date of the public opening.
4. The successful Proposer must comply with all relevant federal, state, and local regulations, permit and licensing requirements.
5. A mandatory pre-proposal conference will be held Friday, September 9, 2022, at 10:00 am in the Cocoa Beach Country Club, located at 4800 Tom Warriner Blvd., Cocoa Beach FL 32931. This Pre-Proposal meeting will allow all Proposers the opportunity to bring forward any questions concerning this proposal. All interested parties are required to attend. Any proposal received from any firm other than firms represented at the conference will be disqualified from consideration. An attendee may represent only one (1) firm.
6. A Performance Bond pursuant to 255.05, FL. Stat. in the amount of the total bid shall be required.
7. The City reserves the right to waive any irregularity or informality in the proposals received, to determine, in its sole discretion, whether or not informality is minor, to reject or accept any or all bids and to select the winner based on criteria which serves the best interest of the City of Cocoa Beach.

The City of Cocoa Beach, Florida

By: Patrisha Draycott, CFO

8/28/2022
