

**CITY OF COCOA BEACH, FLORIDA**  
**REQUEST FOR QUALIFICATIONS**  
**CB 22 - 008 DESIGN-BUILD SERVICES FOR CITY HALL PARKING GARAGE**

1. The City of Cocoa Beach is issuing a Request for Qualifications (RFQ) for a City Hall Parking Garage Structure to be built at 2 South Orlando Ave., Cocoa Beach, FL. The Design Criteria Package, proposal package, other information, and addendums (if issued) may be obtained at [www.cityofcocoabeach.com/bids](http://www.cityofcocoabeach.com/bids) . The city will receive proposals at the office of the City Clerk, Public Works Facility, 1600 Minutemen Causeway, Cocoa Beach FL 32931 until 2 PM. local time, on Monday, October 28, 2022, for this Project. At the time, date and place given above, the proposal submission closes. Submissions will be publicly recorded. Late submissions will not be accepted. The City Manager or designee will be the official authority for determining late bids.
2. All proposals to be considered shall be received on or before 2:00 p.m. local time on Friday, October 28, 2022, in a sealed envelope (Price Proposal Form) clearly marked with your firm's name and: RFP No: CB 22 - 008: "DESIGN-BUILD SERVICES FOR CITY HALL PARKING GARAGE." Proposals must be submitted in one (1) original and five (5) signed copies with a flash/jump drive containing one file in PDF format of the hard copy of the proposal exactly as submitted.
3. The Proposal shall be firm for a period of ninety (90) days from the date of the public opening.
4. The successful Proposer must comply with all relevant federal, state, and local regulations, permit and licensing requirements.
5. A mandatory pre-proposal conference will be held Friday, September 23, 2022, at 10:00 am in the Cocoa Beach Country Club, located at 4800 Tom Warriner Blvd., Cocoa Beach FL 32931. This Pre-Proposal meeting will allow all Proposers the opportunity to bring forward any questions concerning this proposal. All interested parties are required to attend. Any proposal received from any firm other than firms represented at the conference will be disqualified from consideration. An attendee may represent only one (1) firm.
6. A proposal bond is not required.
7. The successful bidder will be required to furnish and pay for satisfactory Performance Bond and Labor and Material Payment Bond in the amount of one hundred percent (100%) of the total contract price.
8. The City reserves the right to waive any irregularity or informality in the proposals received, to determine, in its sole discretion, whether or not informality is minor, to reject or accept any or all bids and to select the winner based on criteria which serves the best interest of the City of Cocoa Beach.

The City of Cocoa Beach

By: Patrisha Draycott, CFO

9/11/22

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