

ADDENDUM #1 TO RFQ CB 22-004

City of Cocoa Beach Design Build Services City Hall and Cultural Green Space

September 12, 2022

To All Prospective Proposers:

The City of Cocoa Beach hereby issues this Addendum to the above-referenced solicitation:

1. Question - What does “each lettered item below should be a separate section of the submittal” reference? There do not appear to be any lettered items below.

Answer – Page 13 “PROPOSAL SUBMISSION-GENERAL” – The reference to lettered items is “Part V - Exhibits & Attachments” which are lettered.

2. Question - Should RFQ responses be formatted per Part II – RFP/Proposal Preparation or Part V – Evaluation and Scoring (or both) as a guide for the table of contents/information organization?

Answer – RFQ responses should be formatted per both sections. The city’s objective is completeness of response to establish the most responsive and responsible design build team.

3. Question - Please provide clarification regarding the referenced “fees proposed”. Should proposed cost and/or fees be included with our response? If so, could you provide a spreadsheet or matrix detailing exactly what costs and/or fees should be included?

Answer – No “proposed cost and/or fees” should be included with the response.

4. Question - The RFQ does not appear to request or score conceptual design documents as a deliverable. Please confirm that you are not looking for conceptual design deliverables with our response. If you are looking for conceptual design deliverables with our response, could you clarify your expectations?

Answer – The city is **not** looking for conceptual design deliverables.

IMPORTANT: Please be sure to sign at the designated location at the end of this addendum, certifying receipt of this addendum, AND include a copy of the signed addendum in your proposal. Failure to include this signed confirmation of receipt may disqualify you/your firm from further consideration.

~ CERTIFICATION OF RECEIPT OF ADDENDUM ~

(This signed addendum MUST be included in your/your firm’s proposal.)

I, the undersigned, do hereby certify that I/my firm have/has received of copy of **RFP CB 22-004 Addendum #1**, issued on **September 12, 2022**, by the City of Cocoa Beach.

Signature of Authorized Representative

Individual/Firm Name

Printed Name of Authorized Representative

Date