



## Adopt-A-Park Program

Adopt-A-Park is a program that cultivates community involvement through volunteerism. The program is designed for volunteers: families, school groups, neighborhoods, community groups, area businesses and civic groups to get involved in the preservation of the environment and Cocoa Beach parks.

Cocoa Beach has nine developed parks. City parks that are eligible for Adopt-A-Park include:

- 1) Constitution Bicentennial - 801 West Cocoa Beach Causeway
- 2) Alan Shepard - 299 East Cocoa Beach Causeway
- 3) Sidney Fischer- 2200 North Atlantic Avenue
- 4) Ramp Road- 401 Ramp Road
- 5) Mobley or Astronaut Memorial Gardens- 105 East Volusia Lane
- 6) Cameron Barkley- 102 Alachua Lane
- 7) Cocoa Isles- 904 Samar Road
- 8) Cove- 540 McNabb Parkway
- 9) Wall- 5295 North Atlantic Avenue

## Group size and Commitment

Groups of five (5) or more volunteers can Adopt-A-Park. Participation in the Adopt-A-Park program, requires volunteers to:

- 1) perform at least four (4) park-related service projects a year. and
- 2) commit to a minimum of three (3) volunteer hours per person, per project.

Volunteer commitment would include performing tasks such as: spreading mulch, trimming plant beds, clearing along trails and boardwalks, cleaning and painting, removing litter from waterway areas, helping to control invasive plants species, removing litter, light landscaping work, reporting park hazards, and projects as approved by the Leisure Services Department.

## Sign Me Up

Contact the Leisure Services Department either by phone at

t: (321) 868-3252,

w: [www.cityofcocoa.beach.org](http://www.cityofcocoa.beach.org)

e: \_\_\_\_\_ .

Request the Adopt-a-Park package, which includes the following forms:

- 1) Adopt-a-Park Guidelines,
- 2) Adopt-A-Park Adoption Request Form
- 3) Adopt-A-Park Volunteer Agreement,
- 4) Group/Volunteer Contact Information form, and
- 5) Release and Waiver of Liability and Assumption of All Risk form.

## Adopt-A-Park Program Guidelines

### What is Adopt-A-Park?

Adopt-A-Park is a program that cultivates community involvement through volunteerism to keep the City of Cocoa Beach parks clean and enjoyable for residents and visitors.

### Who is eligible to Adopt-A-Park?

Any Volunteer Group is eligible to Adopt-A-Park. A Volunteer Group is defined as a family, school groups, a neighborhood, community group, area business and civic group, which registers with the Leisure Services Department and completes an Adopt-A-Park agreement, is eligible to Adopt-A-Park. The Adopt-A-Park program guidelines must be followed. Parks may be limited to one (1) adopting Volunteer Group. Shepard and Fischer Parks may have a maximum of two (2) groups.

### How do I Adopt-A-Park?

The first step is to identify the park you would like to adopt. Call the City of Cocoa Beach Leisure Services Department at (321) 868-3252 to inquire about the park's availability. If a park is available, you will be asked to complete an adoption request application. If the request meets the requirements, a park service agreement will need to be signed.

### What Parks are eligible for adoption?

Cocoa Beach has nine developed parks. City parks that are eligible for Adopt-A-Park include:

- 1) Constitution Bicentennial - 801 West Cocoa Beach Causeway
- 2) Alan Shepard - 299 East Cocoa Beach Causeway
- 3) Sidney Fischer- 2200 North Atlantic Avenue
- 4) Ramp Road- 401 Ramp Road
- 5) Mobley or Astronaut Memorial Gardens- 105 East Volusia Lane
- 6) Cameron Barkley- 102 Alachua Lane
- 7) Cocoa Isles- 904 Samar Road
- 8) Cove- 540 McNabb Parkway
- 9) Wall- 5295 North Atlantic Avenue

### What am I committing to, if I Adopt-A-Park?

A Volunteer Group's commitment includes:

1. Selecting a park location from the list of Cocoa Beach parks eligible for adoption.
2. Performing only those tasks assigned by the Leisure Services Department such as: spreading mulch, trimming plant beds, clearing along trails and boardwalks, cleaning and painting picnic tables, removing litter from waterway areas, helping to control invasive plants species, removing litter, light landscaping work, reporting park hazards, and other projects as approved by the Leisure Services Department.
3. Agreeing to undertake one (1) service project each quarter, for a minimum of three (3) hours per person per service project and at least five (5) volunteers for each service project.
4. Entering into a one-year service agreement to provide quarterly work projects at the adopted park. Service agreements may be renewed on one-year basis, on approval by the Leisure Services Department.
5. Designating one person from your group, who will be responsible for coordinating their service projects with the department representative and provide their contact information to the department.
6. Businesses or 501(c) 3 organizations will provide a certificate of liability insurance to cover Cocoa Beach government, its agents and property during the service project. Organizations without insurance will have its participants sign waivers for each project.
7. Commit to ensuring that the Volunteer Group performs safely, appropriately, and within the standards required of all City of Cocoa Beach volunteers.

## **Adopt-A-Park Program Guidelines**

The objective of the “Adopt - A- Park” program is to enlist the involvement of community organizations and citizens to assist the Leisure Services Department in keeping Cocoa Beach City Parks clean and enjoyable for residents as well as the visitors to our area. This is accomplished through selective tasks such as litter removal, eradication of graffiti, raking and weeding, mulching, planter beds, playground maintenance, and other special projects coordinated with City Staff.

### **City of Cocoa Beach commitment**

The City of Leisure Services Department will provide the necessary tools, supplies and if needed, supervision to complete projects. The City of Cocoa Beach Leisure Services Department shall:

1. Designate projects agreeable to both the Department and the adopting organization to meet their service agreement requirements with the City.
2. Assist with project planning and coordination.
3. Commit to making all projects as safe and positive as possible.
4. Provide a contact person within the Leisure Services Department to communicate and assist the Volunteer Group in meeting the project requirements.
6. Provide signage at the adopting Volunteer Group’s park, which recognizes and credits the organization by name.

### **Will the Volunteer Group receive credit for Adopting A Park?**

Each adopting Volunteer Group will be recognized with a sign placed near the entrance of the park that was chosen for adoption.

### **Eligible Adopt-A-Park Locations**

**Wall**, 5295 North Atlantic Avenue  
**Constitution Bicentennial**, 801 West Cocoa Beach Causeway  
**Alan Shepard**, 299 East Cocoa Beach Causeway  
**Sidney Fischer**, 2200 North Atlantic Avenue  
**Ramp Road**, 401 Ramp Road  
**Mobley or Astronaut Memorial Garden**, 105 East Volusia Lane  
**Cameron Barkley**, 102 Alachua Lane  
**Cocoa Isles**, 904 Samar Road  
**Cove**, 540 McNabb Parkway