

CITY OF COCOA BEACH, FLORIDA
REQUEST FOR PROPOSAL
CB 21 – 008 DISASTER DEBRIS MONITORING SERVICES

The City of Cocoa Beach, Florida is requesting sealed Proposals for Disaster Debris Monitoring Services to monitor disaster debris recovery efforts and provide related technical assistance, on an as-needed basis. The Proposal is available on the City's website at <http://www.cityofcocoa beach.com/bids.aspx> and at www.demandstar.com.

The City of Cocoa Beach, Florida will receive bids at the Office of the City Clerk, located at City Hall, 2 South Orlando Ave., Cocoa Beach, FL 32931 until 2:00 p.m. local time, on Friday, April 30, 2021 for this proposal. At the time, date and place given above, the bidding closes. Bids will be publicly recorded. Late bids will not be accepted. The CFO or designee will be the official authority for determining late bids.

Proposer shall submit six (6) complete sets - one (1) original (marked "ORIGINAL"), and five (5) copies of their Proposal, complete with all supporting documentation. In addition, the proposal package must also include an exact electric copy of the submission in PDF format on a "flash/jump" drive. Proposer shall mark Proposal envelope, "CB 21 – 008, Disaster Debris Monitoring Services". Proposer's name and return address must be clearly identified on the outside of the envelope.

The Proposal conditions and pricing shall be firm for a period of ninety (90) days from the date of the bid opening.

The successful Proposer/bidder must comply with all relevant federal, state, and local regulations, permit and licensing requirements.

A Non-Mandatory Pre-Bid meeting will be held at 10:00 a.m. on Thursday, April 1, 2021 at the Cocoa Beach Commission Chambers, 2 South Orlando Avenue, Cocoa Beach FL 32931. This Pre-Bid meeting will allow all Proposers the opportunity to bring forward any questions concerning this proposal. Attendees may represent only one (1) firm.

Bond & Insurance requirements are discussed in the Proposal documents.

The City reserves the right to waive any irregularity or informality in the bids received, to determine, in its sole discretion, whether or not informality is minor, to reject or accept any or all bids, and select the winner based on criteria which serves the best interest of the City of Cocoa Beach. Receiving competitive, sealed bids does not preclude the City from negotiating further with the selected bidder, except as otherwise precluded by Statute.

The City of Cocoa Beach, Florida

By: Eileen A. Clark
Eileen A. Clark, Assistant City Manager

Date: March 21, 2021