**CITY OF COCOA BEACH**
**REQUEST FOR PROPOSAL (CB21 010) SALE OF CITY OWNED PROPERTY AT 870/880 SOUTH ORLANDO AVE. COCOA BEACH, FLORIDA**

1. The City of Cocoa Beach is issuing a Request for Proposal (RFP) for the sale of the city owned property at 870/880 South Orlando Avenue, Cocoa Beach, FL. The property contains approximately 0.7 acres and is zoned RM-1 (Multi-Family Residential) with a grandfather provision for up to 18 dwelling units. The RFP package may be obtained on the City's website at www.cityofcocoabeach.com/bids.aspx. The City will receive proposals at the office of the City Clerk, City Hall, 2 South Orlando Avenue, Cocoa Beach FL 32931 until 2 PM. local time, on Wednesday, September 22, 2021 for this project. At the time, date and place given above, the proposal submission closes. Submissions will be publicly recorded. Late submissions will not be accepted. The City Manager or designee will be the official authority for determining late bids.

2. The Proposal must show the 1) Proposer's name, 2) bid number "CB21 010", and 3) "Sale of Property at 870/880 South Orlando Ave" on the outside of the sealed bid package. It is the Proposer's responsibility to read and understand the requirements of this solicitation of proposal. All information requested in Section 2 (Proposal Submissions) must be included in the proposal. The Proposer shall submit one (1) ORIGINAL and three (3) copies of the proposal, with a flash/jump drive containing one file in PDF format of the hard copy of the proposal exactly as submitted.

3. The prices, terms and conditions quoted in the submitted proposal will be firm for acceptance for ninety (90) days from the date of the bid opening unless otherwise stated by the City. **A BID BOND in the amount of $5000.00 is required (can be cash or equivalent) bid bond will be refunded for bids not accepted and applied to the bid accepted.**

4. The successful Proposer must comply with all relevant federal, state, and local regulations, permit and licensing requirements.

5. The project coordinator and designated liaison for the City of Cocoa Beach is:
   Mr. Wayne Carragino Phone (321) 868-3215
   Email: wcarragino@cityofcocoabeach.com

6. The City reserves the right to waive any irregularity or informality in the proposals received, to determine, in its sole discretion, whether or not informality is minor, to reject or accept any or all bids and to select the winner based on criteria which serves the best interest of the City of Cocoa Beach.

The City of Cocoa Beach, Florida

By: Eileen Clark, Asst. City Manager/CFO 8/15/21